

**SUSTAINABLE DEVELOPMENT PROJECT PROPOSAL**

**FOR 2024**

**“Project Name”**

**Prepared by**

Full name:

Department/School:

**Delivered to**

Sustainable Development Department

University Mohammed VI Polytechnic

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# **Project Proposal Context « My SD 2024 Project »**

Ambitious to effectively contribute to the implementation of the Sustainable Development Goals (SDGs), the UM6P Sustainable Development Department is launching a **project proposal 2024 dedicated** to the UM6P community.

This project proposal, entitled " My SD 2024 Project ", is part of UM6P's desire to set in motion a Sustainable Development approach and to mobilize its entire community (students, teachers, researchers and administrative staff) in order to integrate or strengthen Sustainable Development in our Training, Research and Operations missions.

# **Project Proposal Objectives « My SD 2024 Project »**

The main goal of this project proposal is to encourage UM6P community (students, teachers, researchers and administrative staff) to suggest SD projects, challenge themselves during their implementation, appeal to their creativity and their imagination, engage them to initiate real and concrete actions, show them that it is possible to manage differently and to develop alternatives by integrating all the aspects of sustainable development.

# **What type of project can we submit?**

The project must have a clear impact and have as its main goal to meet a real-existing local need or challenge. It must incorporate the pillars of sustainable development during its creation and implementation. This project must be:

* **Socially fair**, which means that it respects people and contributes to the well-being of all the actors involved;
* **Environmentally sustainable**, i.e. it is neutral or positive in terms of its environmental impact;
* **Economically viable**, which means that its possible profits are used to develop the project or are intended for a social or solidarity project;
* Managed in a participatory, democratic and autonomous approach.

# **Evaluation Criteria of the submitted projects**

* The project must clearly demonstrate that it contributes to obtaining STARS certification by UM6P;
* Before completing the funding request, it is recommended to read the list of STARS accreditation criteria (in appendix 1 of this document);
* The funding request must be made by completing the Template word “UM6P – DD PROJECT PROPOSAL” (page 4 or as an attachment);
* The tackled issue must be clearly identified as well as the undertaken actions;
* The project holders must demonstrate that they have established contacts with the stakeholders impacted by the suggested actions;
* The financial and/or in-kind involvement of the project partners will be an important asset in the selection of the projects submitted;
* The project budget and the fund-requested contribution must be detailed in terms of the foreseen expenditure type;
* The human resources necessary for the deployment of accepted projects are not funded by the SD Fund;
* Each project will be monitored by a representative of the Sustainable Development department who will ensure the smooth deployment of the project and approve the expenses incurred.

# **Projects non-eligible for financial support**

* Research projects and activities;
* Training activities (internship, seminar, symposium, international mobility project, classes field work, or any other similar activity).

# **How to submit your SD Project?**

* To submit your funding request or for any additional information, write to us at [Sustainabledevelopment@um6p.ma](file:///C%3A%5CUsers%5Cfadwa.baladi%5CAppData%5CLocal%5CMicrosoft%5CWindows%5CINetCache%5CContent.Outlook%5CFE415LTU%5CSustainabledevelopment%40um6p.ma)
* For more information on the deployment of the SD component within the UM6P, do not hesitate to visit the UM6P SD website [sd.um6p.ma](https://sd.um6p.ma/)

# **UM6P – SD PROJECT PROPOSAL FORM**

|  |
| --- |
| **PROJECT TITLE** |
|  |
| **STARS CREDIT** *(Please indicate from Appendix 1 all the credit numbers that your project falls within, for example : EN 1 – Outreach and communication AND/OR OP 8 - Food recovery….etc)* |
|  |
| **KEYWORDS** |
|  |
| **AMOUNT REQUESTED**  |
| *From UM6P**in MADs ….* | *Other funds**in MADs 00,00* |
| **PROJECT DURATION** |
|  |
| **PRINCIPAL INVESTIGATORS[[1]](#footnote-1) (PI) AND CO-PRINCIPAL INVESTIGATORS (CO-PI)** |
| **PI:****Co-PI (If any):** |
| **PROJECT EXECUTIVE SUMMARY**  |
|  |
| **SECTION 1. PROJECT DESCRIPTION - Up to 1.5 pages**  |
|  |
| **SECTION 2. DELIVERABLES LIST** *(Please indicate the deliverables or files you would need from the university for the implementation of your project)* |
| ***WP1: D1.1 - D1.2 - D1.3******WP2: D2.1 - D2.2 - D2.3 ...***

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Del. no.[[2]](#footnote-2)** | **Deliverable name** | **WP no.**  | **Nature[[3]](#footnote-3)** | **Delivery date[[4]](#footnote-4)** | **Partners involved** |
| 1 |  |  |  |  |  |
| 2 |  |  |  |  |  |

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| **SECTION 2. GANTT - Up to 3 pages** *(Complete the Gantt chart and work package template outlining the objectives, expected results, activities, products, timelines, and human resources required (e.g. staff, contract workers, and volunteers)).* |
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| **PROGRESS ACTIVITIES: ? MONTHS** |
| Activity Description | Lead | **1** | **2** | **3** | **4** | **5** | **6** | **7** | **8** | **9** | **10** | **11** | **12** |
| **Step 1** |  |  |  |  |  |  |  |  |  |  |  |  |
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| **Step 2** |  |  |  |  |  |  |  |  |  |  |  |  |
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| **SECTION 3. BUDGET - Up to 3 pages** *(1 page for the written description and 2 pages for the budget template)* |
| Provide a written description of the provisional budget/resources requirement *Fill the following provisional budget template**(Max. 500.000,00 MAD)*

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Item** | **Description** | **Quantity** | **Month-1** | **Month-3** | **Month-6** | **Month-8** | **Month 10** | **Total****M1+M2+...M5** |
| **Manpower** |  |  |  |  |  |  |  |  |
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| **Equipment & accessories etc.)** |  |  |  |  |  |  |  |  |
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| **Consumables/ other Item of expenditure** |  |  |  |  |  |  |  |  |
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| **Total** |  |  |  |  |  |  |

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| **SECTION 4. REFERENCES** |
| [1]   |
| **SECTION 5. ACRONYMS** |
|  |
| **SECTION 6. RESUME** |
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| --- |
| **Personal details** |
| First name |  |
| Last name |  |
| Nationality |  |
| Date of birth |  |
| Place of birth |  |
| Gender |  |
| School / Program / Department |  |
| Domain of interest | Social | Economic | Environmental |
|  |  |  |
| Biography & Skills |   |
| Keywords |  |
| Residence address |  |
| Phone |  |
| E-mail: |  |
| **Professional Details** |
| **Academic Degrees** |
| Date | Degree title |
| Date |  |
| Date |  |
| **Work Experience**  |
| Date |  |
| Date |  |
| Date |  |
| **Voluntary work** |
| Date |  |
| Date |  |
| Date |  |
| **Projects Creation – Management** |
| Date |  |
| Date |  |
| Date |  |
| **Scientific Productions** |
| Date |   |
| **List of the candidate's major publications (Max. 5)** |
| **Patents:****International publications:** |

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# **Appendix 1: the list of STARS accreditation criteria**

The STARS system provides a series of criteria and points to rank universities in terms of their sustainable development achievements and advancement. *STARS* covers four main categories, namely Academics, Engagement, Operations, Planning and administration dimensions.

For more information on each criterion, [click here](https://stars.aashe.org/wp-content/uploads/2024/01/STARS-3.0-Technical-Manual-Advance-Copy.pdf).

| **Category** | **Impact Area** | **Credit Number and Title** | **Rationale** |
| --- | --- | --- | --- |
| **Report Preface (PRE)** | Report Preface | PRE 1 | Executive Letter | This section of STARS brings together information about the institution and its reporting process that is not scored, but is included for transparency purposes and to provide context for understanding and interpreting the published report. |
| PRE 2 | Points of Distinction |
| PRE 3 | Institutional Characteristics |
| PRE 4 | Reporting Methodologies |
| **Academics (AC)** | Curriculum | AC 1 | Sustainability Course Offerings | This credit recognizes institutions that provide opportunities to learn about sustainability across the curriculum. |
| AC 2 | Undergraduate Programs | This credit recognizes institutions that have formal sustainability education programs and learning requirements for undergraduate students. |
| AC 3 | Graduate Programs | This credit recognizes institutions that have formal sustainability education programs and learning requirements for graduate students |
| AC 4 | Applied Learning | This credit recognizes institutions that provide students with solutions-focused applied learning experiences that address sustainability challenges. |
| AC 5 | Sustainability Literacy Assessment | This credit recognizes institutions that measure the extent to which their students gain an understanding of the concept of sustainability and its application |
| Research | AC 6 | Sustainability Research | This credit recognizes institutions where academic employees are conducting research and producing scholarly work on sustainability topics |
| AC 7 | Center for Sustainability Research | This credit recognizes institutions with centers, institutes, and equivalent units that produce sustainability research.  |
| AC 8 | Responsible Research and Innovation | This credit recognizes institutions that support responsible research and innovation (RRI). |
| **Engagement (EN)** | Campus Engagement | EN 1 | Outreach and Communications | This credit recognizes institutions that create and sharesustainability outreach materials, run awareness campaigns, and use communication channels like social media to enhance sustainability learning and engagement. |
| EN 2 | Co-Curricular Activities | This credit recognizes institutions that engage and educate students in sustainability outside of the formal classroom. |
| EN 3 | Staff Engagement and Training | This credit recognizes institutions that support their employees in learning about and collaborating to advance sustainability. |
| EN 4 | Sustainability Culture Assessment | This credit recognizes institutions that are assessing the sustainability culture of the campus community. |
| Public Engagement | EN 5 | Civic Engagement | This credit recognizes institutions that support student civic engagement, employee community service, and public policies that help advance sustainability |
| EN 6 | Community Partnerships | This credit recognizes institutions that have developed lasting, reciprocal, and mutually beneficial community partnerships to advance sustainability |
| EN 7 | Continuing Education | This credit recognizes institutions that provide continuing education courses and programs in sustainability to the broader community |
|  | EN 8 | Shared Facilities | This credit recognizes institutions that share their facilities with the local community. |
| EN 9 | Inter-Campus Collaboration | This credit recognizes institutions that collaborate with other educational institutions to help build campus sustainability broadly. |
| **Operations (OP)** | Buildings & Grounds | OP 1 | Building Design and Construction | This credit recognizes institutions that have incorporated sustainability requirements and standards into the design and construction of their buildings. |
| OP 2 | Building Operations and Maintenance | This credit recognizes institutions that operate and maintain their existing buildings in accordance with green building standards. |
| OP 3 | Water Use | This credit recognizes institutions that are using water efficiently, recovering water for use or reuse, and using green infrastructure to replenish surface water or groundwater. |
| OP 4 | Ecologically Managed Grounds | This credit recognizes institutions that manage their grounds and landscapes sustainably. |
| Energy & Climate | OP 5 | Energy Use | This credit recognizes institutions that are improving the energy efficiency of their buildings and supporting renewable energy. |
| OP 6 | Greenhouse Gas Emissions | This credit recognizes institutions that minimize their greenhouse gas (GHG) emissions from stationary and mobile fuel combustion, on-site equipment and processes, and off-site energy sources. |
| Food & Dining | OP 7 | Dining Service Procurement | This credit recognizes institutions with dining programs that promote sustainability and reduce carbon footprints by focusing on ethically produced goods, plant-based foods, and suppliers with positive social impacts. |
| OP 8 | Food Recovery | This credit recognizes institutions that divert and manage surplus food and organic waste and use tracking and assessment to enhance their practices |
| Procurement & Waste | OP 9 | Sustainable Procurement System | This credit recognizes institutions that have established robust sustainable procurement systems |
| OP 10 | Purchased Goods | This credit recognizes institutions that are purchasing socially and ecologically preferable cleaning supplies, office supplies, electronics, and furniture. |
| OP 11 | Materials Management | This credit recognizes institutions that have programs in place to responsibly manage and recover materials that are hazardous, repairable, or hard to recycle and to minimize the use of single-use disposable plastics. |
| OP 12 | Waste Generation and Recovery | This credit recognizes institutions that minimize the waste materials they produce through source reduction and divert materials from disposal to a landfill or incinerator through recovery operations. |
| Transportation | OP 13 | Campus Fleet | This credit recognizes institutions that include zero and near-zero emission cars, vans, trucks, and buses in their vehicle fleets |
|  |
| OP 14 | Commute Modal Split | This credit recognizes institutions where students and employees walk, cycle, carpool, and use public transportation to travel to and from the institution. |
| OP 15 | Air Travel | This credit recognizes institutions that are reducing and mitigating their business air travel. |
| **Planning & Administration (PA)** | Coordination & Planning | PA 1 | Sustainability Coordination | This credit recognizes institutions that have mechanisms and personnel and mechanisms in place to support and coordinate their sustainability initiatives. |
| PA 2 | Commitments and Planning | This credit recognizes institutions that have made a public commitment to and developed comprehensive plans for sustainability. |
| PA 3 | Institutional Governance | This credit recognizes institutions that engage campus and community stakeholders in governance. |
| Investment | PA 4 | Sustainable Investment Program | This credit recognizes institutions that have established **sustainable investment** programs and participate as engaged investors in support of a just and low carbon future. |
| PA 5 | Investment Holdings | This credit recognizes institutions that engage in positive sustainability investing and provide transparency about their investment holdings. |
| Social Equity | PA 6 | Institutional Climate | This credit recognizes institutions with programs designed to support and assess the institutional climate for underrepresented groups. |
| PA 7 | Racial and Ethnic Diversity | This credit recognizes institutions that are working to ensure that marginalized racial and ethnic groups and Indigenous peoples are represented among students and employees.  |
| PA 8 | Gender Parity | This credit recognizes institutions that are working to ensure that women and individuals with other marginalized gender identities are equitably represented among students and employees. |
| PA 9 | Affordability and Access | This credit recognizes institutions that are working to ensure that its education programs are affordable to and inclusive of low-income and first-generation students. |
| PA 10 | Student Success | This credit recognizes institutions that are working to ensure that students succeed irrespective of economic status, gender identity, indigeneity, or racial/ethnic identity |
| Wellbeing & Work | PA 11 | Health, Safety and Wellbeing | This credit recognizes institutions that support and foster a holistic approach to student and employee health, safety, and wellbeing. |
| PA 12 | Employee Rights | This credit recognizes institutions that are working to ensure that all of their employees have access to paid family and medical leave and other fundamental labor rights. |
| PA 13 | Pay Equity and Living Wage | This credit recognizes institutions that are working to ensure that marginalized groups are equitably compensated and that all campus workers receive a living wage. |
| **Innovation & Leadership (IN)** | Innovation & Leadership | IN -- | The credits in this category are optional and recognize institutions that are seeking innovative solutions to sustainability challenges and demonstrating sustainability leadership in ways that are not otherwise captured in STARS. |

1. the holder of an independent grant and the lead researcher for the grant project, usually in the sciences, such as a laboratory study or a clinical trial. In this context it refers to Project leader. [↑](#footnote-ref-1)
2. Deliverable numbers in order of delivery dates. Please use the numbering convention <WP number>.<number of deliverable within that WP>. For example, deliverable 4.2 would be the second deliverable from work package 4. [↑](#footnote-ref-2)
3. Please indicate the nature of the deliverable using one of the following codes:

**R** = Report, **P** = Prototype, **D** = Demonstrator, **O** = Other [↑](#footnote-ref-3)
4. Measured in months from the project start date (month 1). [↑](#footnote-ref-4)